

# English Language Proficiency Policy

---

## PURPOSE

The College is committed to providing students with quality educational experience and environment. Admission to programs at CDI College requires applicants to follow a formal application procedure. The application and admissions process includes validation the applicant meets the English Language Proficiency required to ensure that students have the necessary English level to be successful in their program of choice.

## SCOPE

This Policy applies to all students who are English as a Second or Additional Language learners. All applicants are required to meet CDI's English Proficiency Standards, either through an approved waiver or the successful completion of an approved English proficiency test. Please note that requirements may be different depending on the program of choice.

## POLICY

Instruction at CDI College is conducted in English. Students are required to provide proof of English language proficiency or undergo a Language Proficiency Assessment prior to enrolment, as listed below. Language proficiency requirements are admission requirements and may not be waived by either the institution or the student. Some programs have an indication of the specific English requirements and acceptable proof of such requirements on the program outline.

## RESPONSIBILITIES

### Student

- Submits the appropriate supporting documents.
- Register to write an approved English proficiency test (see below)

### Admissions Representative

- Interviews the student to explore their education and career expectations.
- Explains to the student the English Language Proficiency requirements to be able to enroll in their program of choice.

### Campus Directors

- Assists Admissions Representative in order for all students to meet the English Language Proficiency requirements to be able to enroll in their program of choice.
- Confirms the English Language Proficiency requirements are met prior to the program start date using the appropriate support documentation.

## PROCEDURE

Evidence of English proficiency is required upon admission by meeting one of the following:

1. High school graduation or equivalent from an institution where the program is delivered in English or Equivalent including for Mature Students status.
2. An equivalent English course taken at a qualified pathway program institution.
3. Completion of the required English as a Second Language (ESL) Level at a qualified pathway program institution.
4. Accepted English Language Proficiency Assessment Test

4.1 Scores for Health Care Assistant (HCA) and Medical Office Assistant (MOA) programs:

- **IELTS (Academic - computer or paper) or IELTS Indicator (International English Language Testing System) or CELPIP (General) or Language Instruction for Newcomers to Canada (LINC)**
  - Minimum score required: 6.0 overall
  - Minimum score of 6.0 in each of the four modules (listening, reading, speaking, writing)  
IELTS One Skill Retake results are accepted
- **CAEL (Canadian Academic English Assessment) - Online or Test Centre**  
Minimum score required: 60

- **TOEFL iBT or TOEFL iBT Paper Edition or TOEFL iBT Home Edition (Test of English as a Foreign Language)**  
Minimum score required:
  - Minimum overall score of 86, and
  - Minimum component scores:
    - 20 in Reading
    - 20 in Writing
    - 20 in Listening
    - 20 in Speaking
- **Cambridge Assessment English: C1 Advanced**  
Minimum score required: 180
- **Cambridge Assessment English: C2 Proficiency**  
Minimum score required: 180
- **Pearson Test of English**  
CEFR Level B1 - Minimum score required: 58
- **Duolingo English Test\***
  - Minimum overall score of 120, and
  - Minimum component scores:
    - 105 in Literacy
    - 105 in Comprehension
    - 105 in Production
    - 105 in Conversation

4. 2 Scores for programs other than Health Care Assistant (HCA) and Medical Office Assistant (MOA) programs:

- **IELTS (Academic - computer or paper) or IELTS Indicator (International English Language Testing System) or CELPIP (General) or Language Instruction for Newcomers to Canada (LINC)**  
Minimum score required: 5.0 overall
- **CAEL (Canadian Academic English Assessment) - Online or Test Centre**  
Minimum score required: 40
- **TOEFL iBT or TOEFL iBT Paper Edition or TOEFL iBT Home Edition (Test of English as a Foreign Language)**  
Minimum score required: 42
- **Cambridge Assessment English: C1 Advanced**  
Minimum score required: 154
- **Cambridge Assessment English: C2 Proficiency**  
Minimum score required: 154
- **Pearson Test of English**  
CEFR Level B1 - Minimum score required: 43
- **Duolingo English Test\***  
Minimum overall score of 85
- **CLBPT (Canadian Language Benchmarks Placement Test)**  
Minimum score required: 5.0 overall

- **English Proficiency Assessment (In-house)**

Minimum component scores/levels:

- 490 in Reading
- Intermediate level in Listening and Speaking
- Adequate level in Writing

## **APPENDIX – Exemptions**

Students with background stated below are exempt from the English language proficiency requirements. Students will need to provide supporting documentation to show he meets one of the following conditions:

1. Ten consecutive years of residency in Canada that may include years of study in Canada.
2. Successful completion of a three-year secondary school program in Canada, or three years of recognized post-secondary education in Canada, or any combination of three successful calendar years of secondary and recognized post-secondary education in Canada.
3. Graduation from a Canadian curriculum secondary school (other than Manitoba curriculum) with a year 12 English literature grade of 60% or higher.

OR

Students from the following countries are also exempt from the English language proficiency requirements.

Anguilla	Malawi
Antigua & Barbuda	Malta
Australia	Mauritius
Bahamas	Namibia
Barbados	New Zealand
Bermuda	Nigeria
Belize	Pitcairn Islands
Botswana	Puerto Rico
Canada	St. Helena
Cayman Islands	St. Kitts & Nevis
Channel Islands	St. Lucia
Dominica	St. Vincent & Grenadines
Ethiopia	Seychelles
Falkland Islands	Sierra Leone
Fiji Islands	Singapore
Gambia	South Africa
Ghana	Tanzania
Gibraltar	Trinidad & Tobago
Grenada	Turks & Caicos Islands
Guam (USA)	Tuvalu
Guyana	Uganda
Isle of Man	United Kingdom
Ireland (Republic of)	United States
Jamaica	Virgin Islands (USA)
Kenya	Virgin Islands (UK)
Kiribati	Wake-Midway Island (USA)
Lesotho	Zambia
Liberia	Zimbabwe

OR

Are also exempt from the English language proficiency requirements, students who hold either a High School Diploma or a University Diploma for which the schooling was completed in the English from the following countries.

India  
Philippines